



# SOUTH END CENTRE (E.M.) SCHOOL

I.C.S.E. & I.S.C.

Affiliated to :

(Council for the Indian School Certificate Examinations, New Delhi)

181, Andul Road, Howrah - 711 103

Ph. : 2668-5962, 2668-5726, 2688-5156

Ref. No. ....

Date .....

02.03.2020

## NOTICE

Parents / Guardians seeking Transfer Certificate of their wards from the School must give in writing to the School Office on & from 5<sup>th</sup> March, 2020 [ Thursday ] to 19<sup>th</sup> March, 2020 [ Thursday ] between 10.00 a.m. to 01.00 p.m. positively for speedy issuance. Those students seeking **TRANSFER CERTIFICATE** after the last date [ 19/03/2020 ] will have to pay the entire Session Fees .

The following are necessary along with the Application . :-

1. Rs.500/- for T.C. Charges .
2. Xerox Copy of Birth Registration Certificate .
3. Clearance of the fees of the Session 2019 – 2020 .

BY ORDER

