

THIRD AND FINAL FORMATIVE ONLINE EXAMINATION PROCEDURE AND SCHEDULE

07/02/2022

1. All concerned should remain signed-in to their respective email accounts which are registered for online classes.
2. The question papers shall be sent in the form of GOOGLE FORM links to the registered email IDs just before the time of commencement of examination.
3. All fields in the question paper shall be compulsory. No submission can be made by keeping any field/question unanswered.
4. The question paper can be submitted **ONLY ONCE**. The system shall not accept repeat submission.
5. After all fields are filled and questions are answered through the clicking of the appropriate Multiple Choice button, a student may **SUBMIT** his/her responses.
6. All examinees shall get a copy of their responses in the email ID used, immediately after submission. This is for their record.
7. **EXAMINEES MUST TAKE SPECIAL CARE TO SUBMIT BEFORE TIME. THE SYSTEM WILL NOT ACCEPT ANSWERS IF THE MAXIMUM TIME ALLOWED FOR THE EXAMINATION IS OVER. NO REQUESTS FOR FURTHER SUBMISSION CAN BE ACCEPTED.**
8. ALL CONCERNED ARE TO KEEP THEIR MOBILE PHONES/LAPTOPS/DESKTOPS ETC. IN OPTIMUM WORKING CONDITION. WE SHALL NOT BE ABLE TO ACCOMMODATE REQUESTS FOR RESENDING OF LINKS OR ISSUES RELATED TO POOR NETWORK, OR PROBLEMS OF A TECHNICAL NATURE AT THE SIDE OF THE STUDENT/EXAMINEE. DO NOT SEND EMAILS FOR ISSUES AT YOUR SIDE OVER WHICH WE HAVE NO CONTROL.

Thank you. Stay safe.



SCHEDULE FOR THIRD FORMATIVE ASSESSMENT – ONLINE – 2021-2022

DATE	2/3/2022	3/3/2022	4/3/2022	7/3/2022	8/3/2022	9/3/2022	10/3/2022	11/3/2022	14/3/2022	15/3/2022	16/3/2022	17/3/2022
CLASS	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu
I	ENG. LANGUAGE – 8.00 am – 8.45 am	ENG. LITERATURE – 8.00 am – 8.45 am	DRAWING – 8.00 AM – 9.15 AM	MATH. – 8.00 am – 9.00 am	Env. Studies – 8.00 am – 8.45 am	COMPUTER – 8.00 am – 8.45 am	BENGALI - 8.00 am – 8.45 am	HINDI - 8.00 am – 8.45 am				
II	ENG. LANGUAGE – 8.00 am – 8.45 am	ENG. LITERATURE – 8.00 am – 8.45 am	BENGALI - 8.00 am – 8.45 am	MATH. – 8.00 am – 9.00 am	HINDI - 8.00 am – 8.45 am	---	COMPUTER – 8.00 am – 8.45 am	DRAWING – 8.00 AM – 9.15 AM	Env. Studies – 8.00 am – 8.45 am			
III	ENG. LANGUAGE – 8.00 am – 8.45 am	ENG. LITERATURE – 8.00 am – 8.45 am	COMPUTER – 8.00 am – 8.45 am	MATH. – 8.00 am – 9.00 am	SOCIAL STUDIES - 8.00 am – 8.45 am	BENGALI - 8.00 am – 8.45 am	DRAWING – 8.00 am – 9.15 am	HINDI - 8.00 am – 8.45 am	SCIENCE – 8.00 am – 8.45 am	---		
IV	ENG. LANGUAGE – 8.00 am – 8.45 am	ENG. LITERATURE – 8.00 am – 8.45 am	---	MATH. – 8.00 am – 9.00 am	COMPUTER - 8.00 am – 8.45 am	BENGALI - 8.00 am – 8.45 am	HINDI - 8.00 am – 8.45 am	SOCIAL STUDIES - 8.00 am – 8.45 am	SCIENCE – 8.00 am – 8.45 am	DRAWING – 8.00 am – 9.15 am	---	
V	ENG. LANGUAGE – 8.00 am – 8.45 am	ENG. LITERATURE – 8.00 am – 8.45 am	COMPUTER - 8.00 am – 8.45 am	---	MATH. – 8.00 am – 9.00 am	HINDI (H) – 8.00 am – 8.45 am BENGALI(H) – 10.00 am – 10.45 am	HINDI (L) – 8.00 am – 8.45 am BENGALI(L) – 10.00 am – 10.45 am	SOCIAL STUDIES - 8.00 am – 8.45 am	---	SCIENCE – 8.00 am – 8.45 am	DRAWING – 8.00 am – 9.15 am	

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CLASS	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu
VI	ENG. LANGUAGE - 8.00 am – 8.45 am	ENG. LITERATURE - 8.00 am – 8.45 am	COMPUTER - 8.00 am – 8.45 am	MATHS. – 8.00 am – 9.00 am	PHYSICS.- 8.00 am – 8.45 am	HINDI (H) – 8.00 am – 8.45 am BENGALI(H) – 10.00 am – 10.45 am	HINDI (L) – 8.00 am – 8.45 am BENGALI(L) – 10.00 am – 10.45 am	BIOLOGY – 8.00 am – 8.45 am	HISTORY - 8.00 am – 8.45 am	CHEMISTRY – 8.00 am – 8.45 am	GEOGRAPHY- 8.00am – 8.45 am	Drawing – 8.00 am- 9.15 am
VII	ENG. LANGUAGE - 8.00 am – 8.45 am	ENG. LITERATURE - 8.00 am – 8.45 am	BIOLOGY - 8.00 am – 8.45 am	HINDI (H) – 8.00 am – 8.45 am BENGALI(H) – 10.00 am – 10.45 am	HISTORY – 8.00 am – 8.45 am	COMPUTER - 8.00 am – 8.45 am	HINDI (L) – 8.00 am – 8.45 am BENGALI(L) – 10.00 am – 10.45 am	GEOGRAPHY - 8.00 am – 8.45 am	MATH. – 8.00 am – 9.00 am	CHEMISTRY – 8.00 am – 8.45 am	PHYSICS – 8.00 am – 8.45 am	
VIII	ENG. LANGUAGE - 8.00 am – 8.45 am	ENG. LITERATURE - 8.00 am – 8.45 am	COMPUTER - 8.00 am – 8.45 am	PHYSICS – 8.00 am – 8.45 am	BIOLOGY - 8.00 am – 8.45 am	HINDI (H) – 8.00 am – 8.45 am BENGALI(H) – 10.00 am – 10.45 am	HINDI (L) – 8.00 am – 8.45 am BENGALI(L) – 10.00 am – 10.45 am	GEOGRAPHY - 8.00 am – 8.45 am	HISTORY – 8.00 am – 8.45 am	CHEMISTRY – 8.00 am – 8.45 am	---	MATH. – 8.00 am – 9.00 am

MATHEMATICS PAPERS SHALL HAVE A DURATION OF 60 MINUTES AND DRAWING SHALL BE OF 75 MINUTES. DRAWING EXAMINATION SHALL BE HELD IN GOOGLE MEET FOR WHICH MEETING LINKS SHALL BE SENT AT THE COMMENCEMENT OF THE EXAMINATION TO THE REGISTERED EMAIL ID. FOR DRAWING EXAMINATION, A DRAWING TASK SHALL BE GIVEN AT THE BEGINNING OF THE EXAMINATION AND STUDENTS ARE EXPECTED TO SEND THEIR WORK IN PDF FORMAT WITHIN 75 MINUTES TO THE EMAIL ADDRESS TO BE ANNOUNCED DURING DRAWING EXAMINATION. The rest of the papers shall have a duration of 45 minutes.

SCHEDULES OF CLASSES NURSERY, LKG AND UKG shall be sent to the email IDs of students by 20 February, 2022.

* APPROPRIATE CHANGES CAN BE MADE TO THE SCHEDULE UPON PRIOR NOTICE

-Dr. Hema Datta, Principal & Headmistress

